

22E - MS Project Workshop

Presenter

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Session Summary

This hands on workshop focuses on the basics of the MS Project application. Together, we try the application's features, learning how to schedule activities, manage resources, and generate reports. Other tasks covered during this hands-on workshop include setting the calendars, building the WBS, creating a budget, establishing the baseline, and tracking progress/costs.

MS Project or similar tools are invaluable when you want to complete a project on time and within budget. This introductory exploration makes it easy for you to start using MS Project immediately, and to explore the advanced features with confidence.

PCs are available so that up to 30 attendees (two per PC) can experience key software features.

About the Presenter - Larry Scworer

Larry Schworer, Consultant, Quality & Productivity Solutions, Inc. is educated and experienced in Quality Management, Project Management, Operations and Business Improvement. He has hands on experience in Quality and Project Engineering with process improvements with Lean Six-Sigma tools and techniques. He successfully developed and maintained an ISO 9001 quality system. Larry is proficient in the following areas: Six-Sigma, Lean, ISO9001, Quality Assurance, Kaizen, Quality management, Statistical analysis, Engineering projects, and Supply chain; he is also a Certified Quality Auditor.

Larry has a Bachelor of Science Degree in Business Administration from West Virginia Wesleyan College, a Computer Electronics degree from Wentworth Institute, and a degree in Broadcast Technology. He holds ASQ Certifications CQA and CQE.